

**Development Services Department**

Permit Processing (425) 452-4898

**Fire Services to Contract Cities**

|                  |               |  |  |            |
|------------------|---------------|--|--|------------|
| APPLICATION DATE | TECH INITIALS |  |  | TRACKING # |
|------------------|---------------|--|--|------------|

The Bellevue Fire Department provides fire prevention services including plan review and inspections for the communities of **Beaux Arts, Clyde Hill, Hunts Point, Medina, Newcastle and Yarrow Point**. The permit is issued by the individual city as well as collecting any permit fees.

Inspections: if the City of Bellevue will be inspecting the permit, you can schedule inspections using the City of Bellevue IVR System at 425-452-6875. You will need the City of Bellevue tracking number and the code for the requested inspection. You can also schedule the inspection using the Online Inspection requests at MyBuildingPermit.com using the tracking number.

Plans and supporting documentation are submitted to Development Services located on the 1st Floor of Bellevue City Hall at 450 110th Ave NE. We're open from 8 a.m. to 4 p.m. weekdays. (Wednesday 10 a.m. to 4 p.m.).

**SUBMITTAL REQUIREMENTS - Plan Sets**

|                    |               |                     |                                   |
|--------------------|---------------|---------------------|-----------------------------------|
| <b>Beaux Arts</b>  | <b>2 sets</b> | <b>Medina</b>       | <b>2 sets</b>                     |
| <b>Clyde Hill</b>  | <b>2 sets</b> | <b>Newcastle</b>    | <b>1 site plan and /or 2 sets</b> |
| <b>Hunts Point</b> | <b>4 sets</b> | <b>Yarrow Point</b> | <b>4 sets</b>                     |

**JOB INFORMATION:**

|                                    |                      |
|------------------------------------|----------------------|
| Applicant _____                    |                      |
| Job Address _____                  | Property Owner _____ |
| Parcel # _____                     | Suite/Floor # _____  |
| Project Name (if applicable) _____ | Email: _____         |
| Review Contact _____               | Phone (    ) _____   |

**CONTRACTOR INFORMATION:**

|                                    |                        |
|------------------------------------|------------------------|
| Contractor _____                   | Phone (    ) _____     |
| Address _____                      | City, State, Zip _____ |
| Contractor's State License # _____ | Email: _____           |
| Construction Contact _____         | Phone (    ) _____     |

**DESCRIPTION OF SERVICE REQUESTED:**

☐ Review building plans for fire sprinkler requirements **(FJ)**

☐ Review Land Use Action **(FK)**

☐ Review & inspect fire protection system **(FL)**

|                     |                        |
|---------------------|------------------------|
| Fire Alarm _____    | Fire Sprinkler _____   |
| Hood System _____   | Fire Underground _____ |
| Smoke Control _____ |                        |

☐ Review & inspect fuel tank permit **(FM)**      ☐ Other \_\_\_\_\_

4/24/2008

Signature \_\_\_\_\_ Date \_\_\_\_\_